

**C.C.E. Central Dispatch Authority
Technical Advisory Committee
Zoom Meeting**

MINUTES

May 13, 2021

MEMBERS PRESENT

Tim Drenth
Chief Gerard Doan
Rob Scholey
Undersheriff Todd Reeves
Jon Nelson
Chief Dave Carpenter
Lt. Josh Ginop
Director Randy Weston
Chris Krupa
Chief Al Welsheimer
Director Matt Breed
Lt. Michael Bush

REPRESENTING

Charlevoix County Firefighters
Charlevoix County Police
Charlevoix County Police (Alternate)
Charlevoix County Sheriff's Office (Alternate)
Cheboygan County Firefighters Assoc.
Cheboygan County Firefighters Assoc. (Alternate)
Cheboygan County Sheriff's Office (Alternate)
Emmet County EMS
Emmet County EMS (Alternate)
Emmet County Firefighters Assoc.
Emmet County Police
Michigan State Police (Alternate)

MEMBERS ABSENT

Robert Farrell
Megan Meyer
Sheriff Chuck Vondra
Dallas Hyde
Mike English
Chief Todd Woods
Chief Gordon Temple
Sheriff Dale Clarmont
Chief Kyle Knight
Sheriff Pete Wallin
Undersheriff Mike Keiser
Lt. Carl Rothenberger
Chief Jeff Cobe

REPRESENTING

Charlevoix County EMS
Charlevoix County EMS (Alternate)
Charlevoix County Sheriff's Office
Cheboygan County EMS
Cheboygan County EMS (Alternate)
Cheboygan County Police
Cheboygan County Police (Alternate)
Cheboygan County Sheriff's Office
Emmet County Police (Alternate)
Emmet County Sheriff's Office
Emmet County Sheriff's Office (Alternate)
Michigan State Police
LTBB Police Dept.

OTHERS PRESENT

Harold Stegman
William Church
LaVonne Thornton
David White
Toni Drier
Joe Helsley
Chris Heckman
Jeremy Runstrom
Pam Woodbury
Rob Jerman
Candace Pierce

REPRESENTING

Pro Comm Inc.
~~Emmet~~ Charlevoix County Sheriff's Dept.
Tele-rad
911 BOD Member
911 BOD Member
Empiric Solutions
CCE Central Dispatch
OEM Cheboygan County
CCE Central Dispatch
CCE Central Dispatch
CCE Central Dispatch

CALL TO ORDER

Chief Welsheimer called the meeting to order at 9:30 AM.

ATTENDANCE – Zoom Approved Rollcall

Rollcall Present:

Drenth in East Jordan, Michigan

Doan in City of Charlevoix, Michigan

Scholey in City of Charlevoix, Michigan

Reeves in Charlevoix, Michigan

Nelson in Forrest Waverly Fire Dept in Cheboygan County, Michigan

Carpenter in Tuscarora Twshp Fire Dept, Cheboygan County, Michigan

Ginop in Cheboygan County, Michigan

Weston in City of Petoskey, Michigan

Krupa in Readmond Friendship Cross Village Fire Dept, Emmet County, Michigan

Welsheimer in Bear Creek Township, Emmet County, Michigan

Breed in Petoskey City Hall, Michigan

Bush in Petoskey, Michigan

PUBLIC COMMENTS - None

CORRESPONDENCE – None

AGENDA #5: Approval of TAC Minutes – Action Item

Approval of Minutes for April 8, 2021

Motion made by Mr. Nelson, with Support from Mr. Breed to approve the TAC Meeting Minutes for April 8, 2021, as presented.

Motion carried by unanimous Voice Vote.

AGENDA #6: Public Safety Software System Project Update

Director Woodbury said John Jacobs was double booked and apologized for not being able to make the meeting and would make sure it didn't happen again, so she reviewed the Intellitech Update from 5/4/2021.

- RMS Data Conversion – Pass #5 completed and CCE is validating the data. Contacts are in progress and Mugshots are next on the list.
- JMS – All 3 jails have validated there data as of yesterday
 - Intellitech completed the document conversion
 - Still working on the missing/duplicate local inmate numbers

EasyStreet Draw – The software was installed on CCE's server and Intellitech will do a demo/training during one of the Thursday meetings.

Swanson Interface – Jeff Sweeney is going to make a phone call on behalf of Emmet County so they can better understand the specifications for the interface.

Forms

- Michigan Crash Report – Validation is completed, Miguel is following up the State of Michigan for certification because each department will need to run through certification
- Domestic Violence Form – Mark updated the conversion runtime folder with the most recent version, which includes the new Michigan Domestic Violence Report – and will be reviewed today at 11am
- Lab Results Form and Juvenile Form remain under development

Installation of Peripherals

- Intellitech received the peripherals hardware. The initial test/install was successful. In the process of creating 3 minute how-to videos. Rob Jerman had a meeting with Intellitech to review the bar code reader and the mag code reader, and have another meeting next week after some software updates and batteries are being charged.

Mapping – IntelliMap is up and running on CCE's Server 400, using CCE's data submitted in April (the latest cut of data). The validator is the current priority; and remains in development.

RFP Response – Making progress identifying areas that have been completed/complying with various items. They will be summarizing this over the next week.

eCitation – Down to the last few minor change. These would include the most recent changes required by the State of Michigan.

Director Woodbury said the Leadership Group discussed going live with the software in the summer, if it did not happen in June. The consensus was that they did not want the project held up any longer than necessary, which the exception of the first few weeks in July. She is concerned with Dispatch handling hundreds of calls a day and trying to familiarize themselves with the new system during such a busy time. If that is what happens we will make it work, but there is definite concern with a go live after the end of June.

AGENDA #7: 800 MHz Radio System Project Update

Director Woodbury said all of the infrastructure on the 800 project is done. Reprogramming of radios is still in progress. Pagers are being programmed right now. ProComm agreed to customize the pagers accordingly, so that is taking some time to complete. First Responder Tones are available for those departments that want it. There was a question about tones on the VHF radios and she said the 800 pagers were not designed to have tones and is not part of the programming, but an option if wanted (at additional cost). Harold Stegman from ProComm said his guys are working on the LAW side of **paggers reprogramming** right now, and Mr. Welsheimer asked if there was a timeframe for the rest of the pagers, like county by county or Law, then EMS then Fire? Ms. Woodbury said she didn't think there would be a huge discrepancy in timeframe when everyone gets them. Maybe we can let everyone get them in their hands and then cut over by county or decide at that point.

Mr. Welsheimer asked about Simulcast paging and F91, P911 and E911. Deputy Director Jerman explained if we are paging out multiple agencies at one time (that is 2-3 resources being used) and if we are also simulcasting on E911, F911 and P911 (that is an additional 3 resources being used) on top of other agencies already out there and talking on their Fire Grounds channel which is using up more resources. Most of these towers only have 6 resources available, and the smaller ones like Beaver Island only have 4 resources available. We cannot use up all the resources at one time because we are not the only ones utilizing the radio system. Further discussion took place about multiple resources and multiple paging. Chris Heckman made a suggestion, he said that Mackinac County pages out the Fire Dept. on their E and F channel and the Dispatcher then hops on their P channel and makes a brief announcement "Mackinac County Law, we are sending EMS to Johnsons Hotel for an unresponsive male" after the tones have been done. So all the LAW knows that the ambulance was sent to the hotel and you are not overloading anything else. Chris Heckman said that could be

an option to get around this issue, for now. Josh Ginop felt that was a good option, Pam Woodbury did as well. Mr. Welsheimer said he thought it was a great solution. Further discussion took place.

ROUNDTABLE

Drenth – Tim said Charlevoix County wanted to concur with Jon Nelson that the Radios are working great.

Doan – Nothing

Scholey – Nothing

Reeves – Nothing

Nelson – Jon said he used the radios the other night and they worked flawlessly and he thanked everyone.

Carpenter - Nothing

Ginop – Nothing

Weston – Nothing

Krupa – Nothing

Welsheimer – ~~Nothing~~ Al asked Lt. Bush to give him a call when he has a moment.

Breed – Nothing

Bush - Nothing

Woodbury – ~~Al asked Lt. Bush to give him a call when he has a moment.~~ Nothing

Jerman - Nothing

ADJOURMENT

Mr. Breed made a motion to adjourn the meeting at 11:14 AM.

Respectfully submitted Candace Pierce