

**C.C.E. Central Dispatch Authority  
Technical Advisory Committee  
Zoom Meeting**

**MINUTES**

**March 11, 2021**

---

**MEMBERS PRESENT**

Jay Peck  
Robert Farrell  
Tim Drenth  
Chief Gerard Doan  
Sheriff Chuck Vondra  
Undersheriff Todd Reeves  
Jon Nelson  
Chief Todd Woods  
Lt. Josh Ginop  
Chief Al Welsheimer  
Director Matt Breed  
Chief Kyle Knight  
Sheriff Pete Wallin  
Lt. Carl Rothenberger  
Lt. Michael Bush

**REPRESENTING**

Charlevoix County EMS  
Charlevoix County EMS (Alternate)  
Charlevoix County Firefighters  
Charlevoix County Police  
Charlevoix County Sheriff's Office  
Charlevoix County Sheriff's Office (Alternate)  
Cheboygan County Firefighters Assoc. (Alternate)  
Cheboygan County Police  
Cheboygan County Sheriff's Office (Alternate)  
Emmet County Firefighters Assoc.  
Emmet County Police  
Emmet County Police (Alternate)  
Emmet County Sheriff's Office  
Michigan State Police  
Michigan State Police (Alternate)

---

**MEMBERS ABSENT**

Rob Scholey  
Chief Dave Carpenter  
Dallas Hyde  
Mike English  
Chief Gordon Temple  
Sheriff Dale Clarmont  
Director Randy Weston  
Chris Krupa  
Undersheriff Mike Keiser  
Chief Jeff Cobe

**REPRESENTING**

Charlevoix County Police (Alternate)  
Cheboygan County Firefighters Assoc.  
Cheboygan County EMS  
Cheboygan County EMS (Alternate)  
Cheboygan County Police (Alternate)  
Cheboygan County Sheriff's Office  
Emmet County EMS  
Emmet County EMS (Alternate)  
Emmet County Sheriff's Office (Alternate)  
LTBB Police Dept.

---

**OTHERS PRESENT**

Harold Stegman  
Eric Yott  
Jason Lee  
Derek Sonksen  
Joe Helsley  
Chris Heckman  
Pam Woodbury  
Rob Jerman  
Candace Pierce

**REPRESENTING**

Pro Comm Inc.  
Pro Comm Inc.  
Pro Comm Inc.  
Motorola  
Empiric Solutions  
CCE Central Dispatch  
CCE Central Dispatch  
CCE Central Dispatch  
CCE Central Dispatch

---

## **CALL TO ORDER**

Chief Welsheimer called the meeting to order at 9:30 AM.

## **ATTENDANCE – Zoom Approved Rollcall**

### **Rollcall Present:**

Peck in East Jordan Michigan  
Farrell in Boyne City Michigan  
Drenth in East Jordan Michigan  
Doan in Charlevoix Michigan  
Vondra in Charlevoix Michigan  
Nelson in Towers Michigan  
Ginop in Cheboygan County Michigan  
Welsheimer in Resort Township Michigan  
Breed in Petoskey Michigan  
Knight in Harbor Springs Michigan  
Wallin in Petoskey Michigan  
Bush in Charlevoix County Michigan

## **PUBLIC COMMENTS - None**

## **CORRESPONDENCE – None**

### **AGENDA #5: Approval of TAC Minutes – Action Item**

*Approval of Minutes for February 11, 2021*

*Motion made by Mr. Breed, with Support from Mr. Farrell to approve the TAC Meeting Minutes for February 11, 2021 as presented.*

*Motion carried by unanimous Voice Vote.*

### **AGENDA #6: Public Safety Software System Project Update**

Director Woodbury explained that there would be a couple sets of go live dates with remote training and they would try to stagger the go live to make sure each section is up and working. We have the mapping done through ESRI. The county GIS departments are making corrections to data and anything critical to go live with, by the end of the week. A training schedule is being worked out with Rob, Pam and Jeff at Intellitech. The CAD manual was received Friday and the rest of the manuals should be ready before training. Lt. Ginop said go live is still a concern and he wants to see the fixes before he will schedule training for his staff. He said Jeff Jacobs made it clear they were not making any custom forms, but those were agreed upon previously, so Lt. Ginop was not sure, why that was a problem now. Director Woodbury said Jeff was talking about the state mandated forms that we have to have before go live, from her understanding. There has been plenty of talk about the custom forms and hopefully they will know more after that next meeting. Lt. Ginop said he would love to see something prior to training, not the day before. Sheriff Wallin said the data checking is a mess and not acceptable. Sheriff Vondra said he called John Jacobs directly, and he said it is going to take a time commitment from them to get this done and whatever the RFP says, we cannot agree to anything less than that. He said we are in crunch time now and there is lots of work to do. Chief Breed said they have two days blocked off for RMS training for how many agencies? Director Woodbury said she will talk to them about that. She is aware of a long RMS training, which was remote training, and then there was an in-person training before go live. She was told they calculated training according to their largest conversion timeframe.

### **AGENDA #7: 800 MHz Radio System Project Update**

The targeted go live for the Charlevoix tower is March 19<sup>th</sup>, we are just waiting for NCC to schedule the date. Beaver Island should be ready for go live on April 9<sup>th</sup>, that is a targeted date. There was an issue with LEIN channel encryption, so that is being added to dispatch. Now that people are starting to use the templates, some things have come up that need to be corrected such as missing talk groups, talk groups in the wrong zones and other things, so the templates all have to be touched again and all the radios have to be reprogrammed. The State has to redo the templates to correct the issues and they did agree to rebuild the templates one more time this year, at no extra charge. The project paid for one programming by the shops and Motorola paid for a second reprogramming because of the tribe talk groups, so they gave us a quote for another reprogramming with corrected template, it would be \$52,000. After further discussion, ProComm agreed to program all the radios at no charge to make sure they were done. Motorola asked Telerad if they would do the same for those agencies they worked on, and they agreed to do the same. Director Woodbury thanked ProComm and Telerad for agreeing to do that free of charge. Sheriff Vondra asked if that fixed all the issues? Director Woodbury said between Mr. Jerman, ProComm, Motorola and MPSCS, they combed through the templates for hours and they believe everything has been found. We tried to accomplish what the TAC approved. Derek Sonksen with Motorola said they have replacements on the way, for those that had clips that are falling out of the holsters. He also ordered longer clips for law enforcement. The standard holster was purchased which is not ideal now, so we will offer a 50% off deal to allow other options at discounted rates. The shops will bill for those and drop them off as purchased.

Chief Welsheimer said when they go live with paging and dispatch puts out the page, will there be a tone that goes out over the air? If not, can we get that setup so it does. Director Woodbury said the 800 doesn't put out the tone over the radio. Mr. Jerman said we recorded the tones and those sounds can be programmed as such. Chief Breed said Leelanau County is doing this right now. Mr. Jerman said he would check into that, and said he has an updated footprint of the paging talk groups and there is some overlap, but not into each county. It is not all encompassing for every single tower and he will include this in his next email. Mr. Welsheimer asked if it is possible to separate the patch from E911 and F911, and still tone out and simulcast on both, but not patch through to F911, coming from Emmet County. Mr. Jerman said yes that is possible, but it would be his choice to keep things consistent across the board. Further discussion too place...

### **AGENDA #8: FCC 911 Fee Diversion NPRM Resolution – Action Item**

Director Woodbury sent this out to TAC for review and then she would like to take this to the BOD next week. The FCC has been charged with 911 Fee Diversion. Across the nation, 911 money is being diverted to things it should not go to, which is why this is being brought up. Michigan is highly regulated already, but we would like to continue to maintain the small amount of local control that we have. Michigan regulates and audits the process and verifies its being spent on what is allowable. This only affects the 911 surcharges from the phones. This will affect them very negatively if the FCC passes this rule, because we would no longer be able to use that money or have the ability to get grant funding going forward. Some counties in Southeast Michigan have pulled together to get an attorney and gather resolutions and comments. We are asking our board to do the same, in hopes of taking our board and townships requests into consideration.

### **AGENDA #9: Fire Response to Accidents**

The way the policy is written for accidents, we have personal injuries, unknowns and entrapments. In addition, within that we have entrapment within rollovers and entrapments within T-bones then we would dispatch fire departments if they are confirmed. Jon Nelson said for rollover, personal injury, head-on, T-bone, the fire department is willing to go and even get turned back around if not necessary, that is not a problem. The ones that are a problem and are trapped for 10 minutes and waiting on someone to confirm an entrapment, those are the issues. Chris Heckman clarified that if someone is speaking to the victim and the doors are open and

the victim has verbally told them they are okay, do you want fire to respond? Jon Nelson said sometimes the victim may not be the best judge after a rollover. Further discussion took place.

#### **ROUNDTABLE**

**Peck** – Jay said he is resigning and suggested Robert Farrell as primary and Megan Meyer will be the alternate.

**Farrell** - Nothing

**Drenth** – Nothing

**Vondra** – Chuck said a user from each county agency head, should be on the 911 board.

**Reeves** – Nothing

**Nelson** – Nothing

**Woods**- Nothing

**Ginop** – Josh said Cheboygan County would also recommend that (what Chuck Vondra mentioned).

**Welsheimer** – Nothing

**Breed** – Nothing

**Knight** - Nothing

**Wallin** – Pete asked if the BOD was aware of TAC's frustrations, Al Welsheimer said yes they are.

**Rothenberger** – Carl also recommended having a voice on the 911 board.

**Bush** - Nothing

**Woodbury** – Nothing

**Jerman** - Nothing

#### **ADJOURNMENT**

Mr. Welsheimer adjourned the meeting with support from Mr. Wallin at 11:10 AM.

Respectfully submitted Candace Pierce