

**C.C.E. Central Dispatch Authority
Technical Advisory Committee
Zoom Meeting**

MINUTES

June 10, 2021

MEMBERS PRESENT

Robert Farrell
Tim Drenth
Chief Gerard Doan
Rob Scholey
Sheriff Chuck Vondra
Undersheriff Todd Reeves
Jon Nelson
Chief Dave Carpenter
Chief Todd Woods
Sheriff Dale Clarmont
Lt. Josh Ginop
Chris Krupa
Chief Al Welsheimer
Director Matt Breed
Chief Kyle Knight
Sheriff Pete Wallin
Lt. Carl Rothenberger

REPRESENTING

Charlevoix County EMS
Charlevoix County Firefighters
Charlevoix County Police
Charlevoix County Police (Alternate)
Charlevoix County Sheriff's Office
Charlevoix County Sheriff's Office (Alternate)
Cheboygan County Firefighters Assoc.
Cheboygan County Firefighters Assoc. (Alternate)
Cheboygan County Police
Cheboygan County Sheriff's Office
Cheboygan County Sheriff's Office (Alternate)
Emmet County EMS (Alternate)
Emmet County Firefighters Assoc.
Emmet County Police
Emmet County Police (Alternate)
Emmet County Sheriff's Office
Michigan State Police

MEMBERS ABSENT

Megan Meyer
Dallas Hyde
Mike English
Chief Gordon Temple
Director Randy Weston
Undersheriff Mike Keiser
Lt. Michael Bush
Chief Jeff Cobe

REPRESENTING

Charlevoix County EMS (Alternate)
Cheboygan County EMS
Cheboygan County EMS (Alternate)
Cheboygan County Police (Alternate)
Emmet County EMS
Emmet County Sheriff's Office (Alternate)
Michigan State Police (Alternate)
LTBB Police Dept.

OTHERS PRESENT

John Jacobs
Harold Stegman
William Church
LaVonne Thornton
David White
Pam Woodbury

REPRESENTING

Intellitech
Pro Comm Inc.
Charlevoix Sheriff's Dept.
Tele-rad
911 BOD Member
CCE Central Dispatch

Rob Jerman
Candace Pierce

CCE Central Dispatch
CCE Central Dispatch

CALL TO ORDER

Chief Welsheimer called the meeting to order at 9:30 AM.

ATTENDANCE – Zoom Approved Rollcall

Rollcall Present:

Farrell in Boyne City, Michigan
Drenth in East Jordan, Michigan
Doan in Charlevoix, Michigan
Scholey in City of Charlevoix, Michigan
Vondra in Charlevoix, Michigan
Reeves in Charlevoix, Michigan
Nelson in Forrest Waverly Fire Dept in Cheboygan County, Michigan
Woods in Mackinaw City, Michigan
Clarmont in Cheboygan County, Michigan
Ginop in Cheboygan County, Michigan
Krupa in Readmond Friendship Cross Village Fire Dept, Emmet County, Michigan
Welsheimer in Bear Creek Township, Michigan
Breed in Petoskey City Hall, Michigan
Knight in Grayling, Michigan
Wallin in Petoskey, Michigan
Rothenberger in Bellaire, Michigan

PUBLIC COMMENTS - None

CORRESPONDENCE – None

AGENDA #5: Approval of TAC Minutes – Action Item

Approval of Minutes for May 13, 2021

Motion made by Mr. Clarmont, with Support from Mr. Doan to approve the TAC Meeting Minutes for May 13, 2021, with the changes mentioned.

Motion carried by unanimous Voice Vote.

AGENDA #6: Public Safety Software System Project Update

Director Woodbury reviewed the updates with John Jacobs.

Conversions

- RMS Data Conversion – All reported issues from Pass 5 were addressed, Mark initiated the 6th Pass of the conversion and this is currently in progress. John Jacobs said it has been fine-tuned down to this 6th pass and all the recommendations are included at this point.
- JMS – Scheduling a working session with the 3 counties and Intellitech this week.

- There is a mapping change for Cases and Charges, Jeff Sweeney is documenting w/ Lt. Gaylord (Doc # vs. Court Case #), and this documentation is being distributed today. John Jacobs said they have a call today at 1pm to discuss the numbering system with the local ID numbers. These local ID numbers are more important than any other number than Central Square was using, but they have changed from each of the counties and the numbering systems may overlap or duplicate, so the call today is very important.

Forms

- Michigan Crash Report – Intellitech requires someone from CCE to work with us on the next steps with the State of Michigan for certification, Michigan is requiring the certification to be completed using live data. We will move this to a post-go live activity. Pam Woodbury said Steve Timmons from Harbor Springs PD is willing to assist and Matt Breed said he has have someone available to assist from his department as well.

Sheriff Clarmont asked the status of the maps. John Jacobs said the reports show activity through the last week but not necessarily all the updates out here. The mapping was complete, but the “standing it up” section in validation was reviewed and loved but now it has to interact with CAD. When they type in 123 Main Street, it will know exactly where to go. If a caller says there is an issue at this lake, you can pull up surrounding points to get to that location. That layering portion takes a bit more time so they are working with DataMark on that still. Sheriff Clarmont asked when we expect the go live date for maps. John Jacobs said 2 – 6 weeks. He said internally he is looking at June 28th to have things completed, but if more things have to be changed and another Pass is required, that is out of his control.

- Labs Results Form and Juvenile Form remain under development
*Mark validated the required fields/printing with CCE last week; all tables are built, all missing fields are creating in SQL and the application dictionary. Mark is in the process of creating the workflow/UI. We will provide testing update on 6/15 call, most likely end of June.

Sheriff Clarmont asked to speak before he left for another meeting. He asked Pam Woodbury if we have a contingency plan if Intellitech cannot make this happen? Director Woodbury said our only recourse is through a breach of contract and we would have to get the attorney involved and try to get the grant money back and then start the process all over again. Sheriff Clarmont said at some point we have to have a contingency plan. Director Woodbury said there was only one other company that could support a tri county dispatch center, which was Central Square. Sheriff Wallin said he spoke to a company in Troy Michigan and they said the RFP was written only for certain companies, so that is why they did not bid. Director Woodbury reiterated that the TAC Subcommittee put together using Central Squares template, adding in some of Intellitech’s and Motorola’s products that the group decided they would like to have and then created the RFP.

AGENDA #7: 800 MHz Radio System Project Update

Director Woodbury said the infrastructure is up and working and there are still a few punch list items being worked on. As of yesterday, everyone has their pagers.

A. Pager Go Live

She discussed pager testing on Monday starting with Charlevoix County. If everything goes well and there are no issues, then we page out Charlevoix County on 800 Tuesday (go-live), and we do the same for Cheboygan on Tuesday, with go-live set for Wednesday, and Emmet scheduled for Thursday with go-live set for Friday, as long as there are no issues. The reason for spacing it out is to allow the dispatcher's time to learn the difference in paging; we do not want to overwhelm them, but also because eDispatch must be programmed differently with certain resources, so it needs to be done over a couple days. Rob Jerman said we are moving from 4 detectors up to 6 detectors and explained the process and said it's just making sure we have all our resources free and available. Further communication took place. Director Woodbury will email directions explaining details.

B. Tones on the Radio

Harold Stegman from ProComm Inc and Todd from the State of Michigan have been working together to come up with a way to do a tone on the radio. They can do a beep tone for each county. They looked at 2-tone options but that required an additional 30 resources to be added to our consoles and there is not enough room. We can get a tone sent out that will alert that something is coming over the radio. Chief Welsheimer asked Chief Breed if that would work for his agency and he said yes that would work fine. Chris Krupa also commented that it would be great for EMS. Director Woodbury said the page is being transmitted over F911 and the second one is over the page talk group.

C. EMS switching to E-911 Only (Off F911)

Director Woodbury asked for feedback from TAC about making the switch and then she suggested staying the way it is now, and give everyone the chance to get used to it. Director Woodbury also mentioned that MPSCS forgot to put transmit capability for the page talk groups on some of the pagers during programming, so a few agencies have to be reprogrammed in Charlevoix County. Also, she let dispatchers know not to argue with anyone about switching to E-911.

ROUNDTABLE

Farrell – Bob asked for clarification when dispatching a call, will there be alert tones to identify priority traffic? Pam said they will hit a tone over the radio but it will not be the 2-tone.

Drenth – Nothing

Doan – Nothing

Scholey – Nothing

Vondra – Nothing

Reeves – Nothing

Nelson – Nothing

Carpenter - Nothing

Woods - Nothing

Ginop – Nothing

Krupa – Chris said they had structure fire Tuesday morning and said it was truly amazing the change in our communication with the 800 system, very reliable and things went smoothly. And Dispatch did a wonderful job keeping up on the fire side of things, it was a great team effort.

Welsheimer – Nothing

Breed – Nothing

Knight - Nothing

Wallin - Nothing

Rothenberger - Nothing

Woodbury – Nothing

Jerman - Nothing

ADJOURNMENT

Mr. Welsheimer adjourned the meeting at 10:47 AM.

Respectfully submitted Candace Pierce