

**C.C.E. Central Dispatch Authority**  
**Technical Advisory Committee**  
**Zoom Meeting**

**MINUTES**

**July 8, 2021**

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**MEMBERS PRESENT**

Tim Drenth  
Sheriff Chuck Vondra  
Jon Nelson  
Lt. Josh Ginop  
Chris Krupa  
Chief Al Welsheimer  
Director Matt Breed  
Chief Kyle Knight  
Sheriff Pete Wallin  
Lt. Carl Rothenberger  
Lt. Michael Bush

**REPRESENTING**

Charlevoix County Firefighters  
Charlevoix County Sheriff's Office  
Cheboygan County Firefighters Assoc.  
Cheboygan County Sheriff's Office (Alternate)  
Emmet County EMS (Alternate)  
Emmet County Firefighters Assoc.  
Emmet County Police  
Emmet County Police (Alternate)  
Emmet County Sheriff's Office  
Michigan State Police  
Michigan State Police (Alternate)

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**MEMBERS ABSENT**

Robert Farrell  
Megan Meyer  
Chief Gerard Doan  
Rob Scholey  
Undersheriff Todd Reeves  
Dallas Hyde  
Mike English  
Chief Dave Carpenter  
Chief Todd Woods  
Chief Gordon Temple  
Sheriff Dale Clarmont  
Director Randy Weston  
Undersheriff Mike Keiser  
Chief Jeff Cobe

**REPRESENTING**

Charlevoix County EMS  
Charlevoix County EMS (Alternate)  
Charlevoix County Police  
Charlevoix County Police (Alternate)  
Charlevoix County Sheriff's Office (Alternate)  
Cheboygan County EMS  
Cheboygan County EMS (Alternate)  
Cheboygan County Firefighters Assoc. (Alternate)  
Cheboygan County Police  
Cheboygan County Police (Alternate)  
Cheboygan County Sheriff's Office  
Emmet County EMS  
Emmet County Sheriff's Office (Alternate)  
LTBB Police Dept.

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**OTHERS PRESENT**

Harold Stegman  
Eric Yott  
Jason Lee  
Toni Drier  
John Jacobs  
Derek Sonksen  
Ron Fenlon  
Pam Woodbury  
Rob Jerman  
Candace Pierce

**REPRESENTING**

Pro Comm Inc. (phone)  
Pro Comm Inc.  
Pro Comm Inc.  
911 BOD Member  
Intellitech (remotely)  
Motorola  
Cheboygan County Sheriff's Dept.  
CCE Central Dispatch (phone)  
CCE Central Dispatch  
CCE Central Dispatch

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## **CALL TO ORDER**

Chief Welsheimer called the meeting to order at 9:32 AM.

**ATTENDANCE** – See above

**PUBLIC COMMENTS** - None

**CORRESPONDENCE** – None

## **AGENDA #5: Approval of TAC Minutes – Action Item**

*Approval of Minutes for June 10, 2021*

*Motion made by Mr. Breed, with Support from Mr. Vondra to approve the TAC Meeting Minutes for June 10, 2021, as presented.*

*Motion carried by unanimous Voice Vote.*

## **AGENDA #6: Public Safety Software System Project Update**

Director Woodbury shared her screen, Rob Jerman reviewed each speaking point and John Jacobs touched based on each of those Intellitech Updates with the board.

### IntelliMap

- DataMark completed the Map Package. Miguel completed and working on configuration. There are different screens and overlays. The team is working on the Userface Images and user screens and should have ready this week for testing.

### Forms

- Lab Results Form – No changes since 6/22 – pending CCE feedback
- Juvenile Form – Will be complete this week – targeting Thursday call with CCE for review.

### Conversions

- RMS Data Conversion – No change since 6/22 – pending CCE feedback.
- JMS Data Conversion – Joe Cecil completed the next pass – Includes latest data such as mugshots, but still missing ID numbers and the case screen mapping change (swapping 2 fields, changing labels), photos, documents, are all finished. Details will be given to each of jail administrator

Interfaces – Intellitech asked CCE for assistance escalating with Vendors.

- Waiting on AIM for testing environment - Miguel needs to test the interface.
- Waiting on Indigital (Texty) for testing environment - Miguel still needed to test the interface.
- Waiting on Swanson to respond to interface questions.
- Need to test with each vendor and then ready to go.

John Jacobs shared another screen that included the final numbers for the Jail Data Conversion. He touched based on some initial inmate and final inmate numbers and talked auto updating itself moving forward. There was substantial progress made there during this last round.

## **AGENDA #7: 800 MHz Radio System Project Update**

Mr. Jerman said the infrastructure is complete, Derek from Motorola completed some radio testing last week and he was looking for a standard 95% coverage and for the most part, he blew that out of the water. There were a few areas that has issues in Cheboygan and Emmet, so a second round of testing was finished and that seemed to go a bit better. There are still a couple sketchy areas but for the most part, it is an improvement.

Regarding Paging Coverage, Rob Jerman is working with the State on trying to get some answers; it may have something to do with our procedures. Chief Welsheimer asked about the footprint area. Mr. Jerman said he asked to have tower 7804 included for all three counties, because it is the storm plan radio tower and the consolettes that were purchased (in case the radio system goes down at Dispatch) those consolettes would still work and Dispatch could still page from inside the center. They could activate the pagers from tower 7804. Mr. Krupa asked about paging, Mr. Jerman said that is what they agreed to do, the first page was going to simulcast with an alert tone and that was what was discussed at the last TAC meeting and Emmet EMS is the only one that he has received complaints from. Mr. Krupa said dispatchers are not acknowledging his agency. Director Breed asked about the policy. Mr. Jerman said initial page simulcast over P, F and E except if it's a non EMS related then it doesn't go across E channel and Emmet County only otherwise it goes across all 3 channels and the second page 5-10 seconds later, just on pager talk group and after that its paging until they acknowledge. Further discussion took place. Chief Welsheimer asked when the guidelines would be implemented. Mr. Jerman said we can discuss creating a timeline. Ms. Woodbury asked everyone to please be patient with the new guidelines and give us time to address things with dispatchers and allow time for adjustments as we go.

Mr. Jerman mentioned last Friday being a holiday weekend and said there were issues on Beaver Island around 3pm. CCE started being bonked by that tower, and by 5-6pm the NCC had already resolved the issue. With VHF, this would have taken weeks to resolve.

## **ROUNDTABLE**

**Drenth** – Nothing

**Vondra** – Chuck asked Pam and Rob if they are confident that it is moving at a pace that it will be ready to go in the next 3 months? Pam said if she could see the maps this week she would feel more confident, and she is thankful we have more time. She said it is an enormous data project that we are trying to move forward with. Chuck suggested to Josh Ginop, to put together a list of variables of what he wants to see, and show us what that looks like (for a contingency plan).

**Nelson** – Nothing

**Ginop** – Josh said they are trying to do the RMS verification data, but it keeps booting them out. Rob said Joe at Empiric is working on that. JMS pass was done but they do not have the list. Pam said the list would be emailed today. Josh said he is not optimistic about the go live, and stressed that he felt very strongly about establishing a contingency plan.

**Welsheimer** – Nothing

**Breed** – Matt said they couldn't read the notes portion on MCT, unless specifically assigned. Also, the call history on log complaint shows blank most of the time. Rob will look into both of these.

**Knight** - Nothing

**Wallin** – Pete asked if there was a problem with e-Dispatch, only half the message came through? Rob will check on that. Pete also expressed his extreme frustration during roundtable about the Intellitech system and the timeline promised.

**Rothenberger** - Nothing

**Bush** – Nothing

**Drier** – Toni requested the footprints, power points – Al said to email to group

**Woodbury** – Nothing

**Jerman** - Nothing

## **ADJOURNMENT**

Mr. Welsheimer adjourned the meeting at 10:34AM.

Respectfully submitted Candace Pierce